

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Department/Bureau/Office: Office of the Solicitor General
Region: NCR
Address: T34 OSG Bldg, Amorsolo Street
Legaspi Village, Makati City

Agency Code/UACS: M024
Organization Type: National Government

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.43	0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	357.09	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.16	0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.26	0.00
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	533	0	0	533	11,832.60	0	0	0	0	0.00	532	0	0	532	11,810.40	0	0	0	0	0.00	1065	22.20	23,643.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	568	0	0	568	12,609.60	0	0	0	0	0.00	567	0	0	567	12,587.40	0	0	0	0	0.00	1135	22.20	25,197.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	344	0	0	344	7,636.80	0	0	0	0	0.00	343	0	0	343	7,614.60	0	0	0	0	0.00	687	22.20	15,251.40
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	96	0	0	96	1,967.04	0	0	0	0	0.00	96	0	0	96	1,967.04	0	0	0	0	0.00	192	20.49	3,934.08
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	11	0	0	11	201.74	0	0	0	0	0.00	11	0	0	11	201.74	0	0	0	0	0.00	22	18.34	403.48

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
93	44122118-FA-P01	FASTENER	box	555	0	0	555	52,525.20	0	0	0	0	0.00	555	0	0	555	52,525.20	0	0	0	0	0.00	1110	94.64	105,050.40	
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00	
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00	
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00	
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00	
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
99	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.28	0.00	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.08	0.00	
101	44122027-FO-P01	FOLDER, pressboard	box	81	0	0	81	77,163.84	0	0	0	0	0.00	81	0	0	81	77,163.84	0	0	0	0	0.00	162	952.64	154,327.68	
102	44122011-FO-T01	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	379.60	0.00	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	85	0	0	85	35,183.20	0	0	0	0	0.00	84	0	0	84	34,769.28	0	0	0	0	0.00	169	413.92	69,952.48	
104	44122008-IT-T01	INDEX TAB	box	1	0	0	1	67.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	67.60	67.60	
105	44121716-MA-F01	MARKER, Fluorescent	set	243	0	0	243	7,559.73	0	0	0	0	0.00	243	0	0	243	7,559.73	0	0	0	0	0.00	486	31.11	15,119.46	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	344	0	0	344	2,844.88	0	0	0	0	0.00	343	0	0	343	2,836.61	0	0	0	0	0.00	687	8.27	5,681.49	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	324	0	0	324	2,679.48	0	0	0	0	0.00	323	0	0	323	2,671.21	0	0	0	0	0.00	647	8.27	5,350.69	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	237	0	0	237	1,959.99	0	0	0	0	0.00	237	0	0	237	1,959.99	0	0	0	0	0.00	474	8.27	3,919.98	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	112	0	0	112	1,080.80	0	0	0	0	0.00	111	0	0	111	1,071.15	0	0	0	0	0.00	223	9.65	2,151.95	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	97	0	0	97	936.05	0	0	0	0	0.00	97	0	0	97	936.05	0	0	0	0	0.00	194	9.65	1,872.10	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	509	0	0	509	4,489.38	0	0	0	0	0.00	509	0	0	509	4,489.38	0	0	0	0	0.00	1018	8.82	8,978.76	
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	540	0	0	540	10,508.40	0	0	0	0	0.00	540	0	0	540	10,508.40	0	0	0	0	0.00	1080	19.46	21,016.80	
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96	0.00	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	14	0	0	14	625.94	0	0	0	0	0.00	14	0	0	14	625.94	0	0	0	0	0.00	28	44.71	1,251.88	
117	44121619-PS-M01	PENCIL SHARPENER	piece	1	0	0	1	236.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	236.08	236.08	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	40	0	0	40	6,156.80	0	0	0	0	0.00	39	0	0	39	6,002.88	0	0	0	0	0.00	79	153.92	12,159.68	
119	44122101-RU-B01	RUBBER BAND No. 18	box	335	0	0	335	45,292.00	0	0	0	0	0.00	335	0	0	335	45,292.00	0	0	0	0	0.00	670	135.20	90,584.00	
120	44121905-SP-F01	STAMP PAD, felt	piece	37	0	0	37	1,477.04	0	0	0	0	0.00	36	0	0	36	1,437.12	0	0	0	0	0.00	73	39.92	2,914.16	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	96	0	0	96	6,289.92	0	0	0	0	0.00	95	0	0	95	6,224.40	0	0	0	0	0.00	191	65.52	12,514.32	
122	44121615-ST-S01	STAPLER, standard type	piece	66	0	0	66	13,041.60	0	0	0	0	0.00	66	0	0	66	13,041.60	0	0	0	0	0.00	132	197.60	26,083.20	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	26	0	0	26	18,021.90	0	0	0	0	0.00	26	0	0	26	18,021.90	0	0	0	0	0.00	52	693.15	36,043.80	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	84	0	0	84	3,906.84	0	0	0	0	0.00	84	0	0	84	3,906.84	0	0	0	0	0.00	168	46.51	7,813.68	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	1	0	0	1	77.58	0	0	0	0	0.00	1	0	0	1	77.58	0	0	0	0	0.00	2	77.58	155.16	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	622	0	0	622	23,051.32	0	0	0	0	0.00	622	0	0	622	23,051.32	0	0	0	0	0.00	1244	37.06	46,102.64	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	481	0	0	481	28,513.68	0	0	0	0	0.00	481	0	0	481	28,513.68	0	0	0	0	0.00	962	59.28	57,027.36	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	490	0	0	490	25,480.00	0	0	0	0	0.00	489	0	0	489	25,428.00	0	0	0	0	0.00	979	52.00	50,908.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	150	0	0	150	2,106.00	0	0	0	0	0.00	150	0	0	150	2,106.00	0	0	0	0	0.00	300	14.04	4,212.00	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.80	0.00	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	232.96	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Amount for the year												
			Jan	Feb	Mar	Q1	Q1 Amt	April	May	June	Q2	Q2 Amt	July	Aug		Sept	Q3	Q3 Amt	Oct	Nov	Dec	Q4	Q4 Amt	Total Quantity for the year	Price		
135	1411507-PP-C01 PAPER, MULTIPURPOSE A4	ream	26	0	0	26	3,581.24	0	0	0	0	0	26	3,581.24	0	0	0	0	0	0	0	0	52	137.74	7,162.48		
136	1411507-PP-C02 PAPER, MULTIPURPOSE LEGAL	ream	26	0	0	26	4,131.66	0	0	0	0	0	26	4,131.66	0	0	0	0	0	0	0	0	52	158.91	8,263.32		
137	14111531-PP-R01 PAD PAPER, ruled	pad	91	0	0	91	3,168.62	0	0	0	0	0	90	3,133.80	0	0	0	0	0	0	0	0	181	34.82	6,302.42		
138	14111503-PA-P01 PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
139	14111531-RE-B01 RECORD BOOK, 300 PAGES	book	25	0	0	25	2,292.50	0	0	0	0	0	25	2,292.50	0	0	0	0	0	0	0	0	50	91.70	4,585.00		
140	14111531-RE-B02 RECORD BOOK, 500 PAGES	book	29	0	0	29	3,612.24	0	0	0	0	0	28	3,487.68	0	0	0	0	0	0	0	0	57	124.56	7,099.92		
141	14111704-TF-P04 TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	33.80	0.00	
142	14111704-TF-P02 TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	99.84	0.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131626-HS-S01 HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	85.08	0.00
PESTICIDES OR PEST REPELLENTS																											
144	10191509-IN-A01 INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	139.36	0.00
PRINTED PUBLICATIONS																											
145	55101524-RA-H01 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05 DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	6,947.20	0.00
2	44103105-CA-C04 INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,126.32	0.00
3	44103105-CA-C02 INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,178.32	0.00
4	44103105-CA-B04 INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	861.12	0.00
5	44103105-CA-B02 INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	892.32	0.00
6	44103105-EP-B17 INK CARTRIDGE, EPSON CL37664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	231.90	0.00
7	44103105-EP-C17 INK CARTRIDGE, EPSON CL37664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	242.20	0.00
8	44103105-EP-M17 INK CARTRIDGE, EPSON CL37664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	242.20	0.00
9	44103105-EP-Y17 INK CARTRIDGE, EPSON CL37664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	242.20	0.00
10	44103105-HP-B40 INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	852.80	0.00
11	44103105-HP-T40 INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,048.32	0.00
12	44103105-HP-B09 INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	910.00	0.00
13	44103105-HP-T10 INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,053.52	0.00
14	44103105-HP-B17 INK CARTRIDGE, HP C6640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	880.88	0.00
15	44103105-HP-T17 INK CARTRIDGE, HP C6643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,047.28	0.00
16	44103105-HX-C40 INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	823.68	0.00
17	44103105-HX-M40 INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	823.68	0.00
18	44103105-HX-Y40 INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	823.68	0.00
19	44103105-HX-B40 INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,541.28	0.00
20	44103105-HP-B20 INK CARTRIDGE, HP C1561WA (HP65), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	865.28	0.00
21	44103105-HP-T20 INK CARTRIDGE, HP C1562WA (HP65), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,066.00	0.00
22	44103105-HX-B43 INK CARTRIDGE, HP C0454AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,970.80	0.00
23	44103105-HX-C43 INK CARTRIDGE, HP C0454AA (HP950XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,517.36	0.00
24	44103105-HX-M43 INK CARTRIDGE, HP C0474AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,517.36	0.00
25	44103105-HX-Y43 INK CARTRIDGE, HP C0484AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,517.36	0.00
26	44103105-HP-B36 INK CARTRIDGE, HP C0692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	419.12	0.00
27	44103105-HP-T36 INK CARTRIDGE, HP C0693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	419.12	0.00
28	44103105-HP-B33 INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	404.56	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
39	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00

SOFTWARE

1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	80141505-TS-001	BALLPEN	piece	2096	0	0	2096	11,528.00	0	0	0	0	0.00	2094	0	0	2094	11,517.00	0	0	0	0	0.00	4190	5.50	23,045.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	29	0	0	29	7,250.00	0	0	0	0	0.00	29	0	0	29	7,250.00	0	0	0	0	0.00	58	250.00	14,500.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	4	0	0	4	139.00	0	0	0	0	0.00	4	0	0	4	139.00	0	0	0	0	0.00	8	34.75	278.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year						
			Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	% Amount	
						% Amount					% Amount								% Amount				% Amount
11	80141505-TS-011	AIR CONDITIONING UNIT	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	80141505-TS-013	WHITE BOARD	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	80141505-TS-014	MICROPHONE	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	80141505-TS-015	MEDAL	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
17	80141505-TS-017	PLASTIC FASTENER	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
18	80141505-TS-018	STEEL FILING CABINET	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
19	80141505-TS-019	VELLUM BOARD PAPER	87	0	0	87	69,600.00	0	0	0	0	0	0	0.00	86	0	0	86	68,800.00	0	0	800.00	138,400.00
20	80141505-TS-020	EXTENSION CORD	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
21	80141505-TS-021	PAINT	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
22	80141505-TS-022	COLORING PAPER	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
23	80141505-TS-023	BOND PAPER	13	0	0	13	3,900.00	0	0	0	0	0	0	0.00	13	0	0	13	3,900.00	0	0	300.00	7,800.00
24	80141505-TS-024	PUSH PIN	95	0	0	95	2,090.00	0	0	0	0	0	0	0.00	95	0	0	95	2,090.00	0	0	22.00	4,180.00
25	80141505-TS-025	DOOR MAT	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
26	80141505-TS-026	GLUE STICK (PASTE)	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
28	80141505-TS-028	DECORANT CAKE	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
29	80141505-TS-029	DISPOSABLE GLOVES	99	0	0	99	29,700.00	0	0	0	0	0	0	0.00	96	0	0	96	28,800.00	0	0	300.00	58,500.00
30	80141505-TS-030	OFFICE CHAIR	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
31	80141505-TS-031	MANILA PAPER	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
33	80141505-TS-033	PAULOCK	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
34	80141505-TS-034	MOBILE PHONE	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
35	80141505-TS-035	COMPACT DISC	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
36	80141505-TS-036	AMPLIFIER	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
37	80141505-TS-037	STORAGE BOX	1446	0	0	1446	72,200.00	0	0	0	0	0	0	0.00	1445	0	0	1445	72,250.00	0	0	50.00	144,550.00
38	80141505-TS-038	PLASTIC ENVELOPE	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
39	80141505-TS-039	DOCUMENT SCANNER	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
40	80141505-TS-040	WATER DISPENSER	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
41	80141505-TS-041	PARACETAMOL	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
42	80141505-TS-042	GLUE GUN	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
43	80141505-TS-043	INKJET PRINTER	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
44	80141505-TS-044	SPEAKERS	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
45	80141505-TS-045	POVIDONE IODINE	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
46	80141505-TS-046	KEYBOARD	36	0	0	36	16,200.00	0	0	0	0	0	0	0.00	35	0	0	35	15,750.00	0	0	450.00	31,950.00
47	80141505-TS-047	DSLR CAMERA	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
48	80141505-TS-048	STEEL RACK	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
49	80141505-TS-049	LAMINATING MACHINE	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
50	80141505-TS-050	FUEL FILTERS	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
53	80141505-TS-053	CAR (Sedan or Hatchback)	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
		46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0				0	0
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		P	1,722,876.41
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	172,287.64
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	
D. GRAND TOTAL (A + B+ C)		P	1,895,164.05
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

JESSICA L. CASTRO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

RICARDO G. LOPEZ
Accountant / Budget Officer

Approved by:

MENARDO I. GUEVARRA
Head of Office/Agency

Date Prepared: JULY 2, 2024

1,895,164.05